

## ANNUAL GENERAL MEETING

The order of business to be conducted at an AGM of the Association must be undertaken in the following order as per Section 21.3.9 of the Constitution:

a.	welcome to members and introduction of any special visitors	<b>25 March 2025</b> <b>MEETING OPEN: 4.39pm</b>  <b>QUORUM OF EXISTING MEMBERS REACHED: Yes</b>
b.	apologies	Emma Walters
c.	confirmation of minutes of the previous annual general meeting	<b>MOTION: "That the minutes be confirmed as a true and correct record of the meeting held Tuesday 12 March 2024."</b> <b>Moved: Leisa Kerr                      Seconded: Lisa Martin                      Carried</b>
d.	business arising out of the minutes of the previous annual general meeting	None
e.	receipt and adoption of the Association's audited annual financial statement * and Treasurer's report (to include all relevant subcommittees' audited financial statements)	<b>MOTION: "That the Treasurer's report and Audited annual financial statement be accepted as a true and accurate summary of the financial year."</b> <b>Moved: Leisa Kerr                      Seconded: Bec Dennis                      Carried</b>
f.	receipt and adoption of the President's annual report	None

g.	receive applications for membership (to include renewal of existing membership and new membership)	<p><b>MOTION: “That the membership applications for Melinda Reid, Lisa Braxton, Beth Bellert, Lisa Martin, Tammy Senior, Sam Cushing, Bec Dennis, Jeanette Ryrie, Leisa Kerr, Tammy Stewart and Dani Eastwood be accepted as tabled.”</b></p> <p><b>Moved: Leisa Kerr                      Seconded: Lisa Martin                      Carried</b></p>
h.	Declare vacancies of existing Officer/Executive Committee	<p>Declared vacancies of existing Executive Committee.</p> <p>Káren Kuskey thanked the Executive Committee for all their support throughout the year.</p>
i.	election of Officers/Executive Committee	<p><b>MOTION: “That Káren Kuskey will act as scrutineer for the election of Officers”</b></p> <p><b>Moved: Leisa Kerr                      Seconded: Dani Eastwood                      Carried</b></p> <p>PRESIDENT Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name: Melinda Reid</li> <li>- is this nominee a current P&amp;C Member? Yes</li> <li>- nominated by: Leisa Kerr</li> <li>- seconded by: Lisa Braxton</li> <li>- votes for/against: For</li> </ul> <p><b>Name of Elected President – Melinda Reid</b></p> <p>VICE PRESIDENT Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name: Dani Eastwood</li> <li>- is this nominee a current P&amp;C Member? Yes</li> <li>- nominated by: Jeanette Ryrie</li> <li>- seconded by: Bec Dennis</li> <li>- votes for/against: For</li> </ul> <p><b>Name of Elected Vice President – Dani Eastwood</b></p> <p>TREASURER Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name: Lisa Braxton</li> <li>- is this nominee a current P&amp;C Member? Yes</li> <li>- nominated by: Melinda Reid</li> <li>- seconded by: Dani Eastwood</li> <li>- votes for/against: For</li> </ul> <p><b>Name of Elected Treasurer – Lisa Braxton</b></p> <p>SECRETARY Nominee #1:</p> <ul style="list-style-type: none"> <li>- full name:</li> <li>- is this nominee a current P&amp;C Member? Y/N</li> <li>- nominated by:</li> <li>- seconded by:</li> </ul>

		<p>- votes for/against:</p> <p><b>Name of Elected Secretary - VACANT</b></p>
j.	motion to change bank signatories to the newly elected Officers	
k.	confirmation of continuing subcommittees of the Association (including appointment of members of subcommittees)	<p>OSHC Director - Jeanette Ryrie</p> <p>Tuckshop Manager - Beth Bellert</p> <p>Uniform Shop Manager - Lisa Martin</p> <p>Markets Manager - Sam Cushing</p> <p>Fundraising Committee - Tammy Stewart, Tammy Senior and Lisa Braxton</p> <p><b>MOTION: "That the subcommittees be accepted to continue, with proposed executives and members, as tabled."</b></p> <p><b>Moved: Dani Eastwood                      Seconded: Lisa Martin                      Carried</b></p>
l.	appointment of the Association's Auditor	<p><b>MOTION: "That the Association's Auditor be appointed as SmallBiz Tax, Melanie Harris for the quoted amount of \$3,550."</b></p> <p><b>Moved: Dani Eastwood                      Seconded: Leisa Kerr                      Carried</b></p>
m.	adoption of the Student Protection Risk Management Strategy	<p><b>MOTION: "That the Student Protection Risk Management Strategy be adopted as tabled."</b></p> <p><b>Moved: Dani Eastwood                      Seconded: Leisa Kerr                      Carried</b></p>
n.	adoption of new model constitution (if any)	<p>No new model. 2023 Version still current</p> <p><b>MOTION: " Confirm quorum numbers for AGM = 7, General Meeting = 7 &amp; Special Meeting = 7"</b></p> <p><b>Moved: Dani Eastwood                      Seconded: Leisa Kerr                      Carried</b></p>
o.	honorary life membership awards (if any)	None

p.	general business.	<b>MEETING CLOSE: 5.25pm</b>
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**Minutes signed by:**

**Name:**

**Position:**

**Date:**